

Forest Charter School

470 Searls Avenue
Nevada City, CA 95959

Monthly Charter Council Meeting Agenda

February 6, 2018

5:30 p.m. Open Session
470 Searls Avenue
Room 7, Sequoia
Nevada City, CA 95959

Dan Thiem, Chair
<vacant>, Vice Chair
Julie Coffin, Parent Representative
Erin McCarthy, Parent Representative
Shelly Rose, Parent Representative
Jennifer Sheffo, Parent Representative
Tita Fowler, Secretary

AGENDA:

1. Call To Order

2. Pledge of Allegiance

3. Action: Approval of Minutes

(E-Attachments A)

- Should the Council approve the Minutes of the January 16, 2018 Meeting?

4. Action: Adoption of the Agenda

(E-Attachment B)

- Should the Council approve this month's Agenda?

5. Discussion: Other

This is an opportunity for members of the audience to address the Council on non-agendized items. Agendized items may be either addressed at this time or when the items come up for discussion.

The Council cannot discuss or take action on non-agendized items tonight, but items may be agendized at a later Council meeting for discussion and/or action. Public comments are limited to five minutes.

6. Information/Action: Charter Council Appointments—Dan Thiem

Jennifer Sheffo will be replacing Kaleen Ojeda-Chatigny as a Council Parent Representative.

- Should the Council appoint Jennifer Sheffo as the Council Parent Representative?

7. Information/Action: Charter Council Vice-Chair Vacant Position—Dan Thiem

Dan will provide information on the Council Vice-Chair position. He will ask for a volunteer to assume the position as Council Vice-Chair.

- Should the Council approve Council Vice-Chair?

8. Information: Charter Council Binders—Peter Sagebiel

Peter will review the Charter Council Binders with the Council.

9. Information/Action: 2017/18 2nd Interim Budget—Debbie Carter

(E-Attachments C,D,E,F,G)

Debbie will present to the Council the Budget Narrative and Cash Flow for review and approval.

- Should the Council approve the 2017/18 2nd Interim Budget and 3-Year Projection?
- Should the Council approve the Cash Flow?

10. Information/Action: Classified Job Description—Debbie Carter

(E-Attachment H,I,J)

Review and approval of the revised Classified Job Descriptions:

1. Office Support
2. Business Assistant/Student Records
3. Administrative Assistant

11. 1. Information: Student Achievement—BJ Hatcher

BJ will give an update on Student Achievement.

12. Information/Action: Review and Approval of the Safety Plan —Peter Sagebiel

(E-Attachment K,L)

- Should the Council approve the updated Safety Plan?

13. Information/Action: 2017/2018 2nd Interim HSA Contribution—Debbie Carter

- Should the Council approve the proposed 2nd Interim HSA Contribution?

14. Information/Action: Advisory Committee on Director Evaluation: Resolution #1718-081-120--Dan Thiem

(E-Attachment M)

Should the Council approve Advisory Committee on Director Evaluation: Resolution #1718-081-120

15. Information: LCAP Update—Peter Sagebiel

Peter will give an update on the LCAP?

16. Discussion: Director's Evaluation Committee —Dan Thiem

Dan will provide updates and information on the progress of the Director's Evaluation.

17. Information/Action: Plagiarism Policy—Peter Sagebiel

(E-Attachment N)

- Should the Council approve the updated Plagiarism Policy?

18. Information/Action: A & B may be considered for Consent Agenda--Debbie Carter

(E-Attachments O,P)

- Should the Consent Agenda be approved?
 - A. New Contracts
 - B. Warrants (December and January)

19. Information: Director's Update—Peter Sagebiel

- Enrollment
- KVMR Community Forum
- Safety Training
- Staffing Changes
- Mid-year Check-ins
- Nevada County Handle with Care
- Classified Employee of the Year
- Other

20. Information: Future Agenda Items

- One-Time Spending Funds (Peter and Debbie)
- Student Achievement (as needed)
- Foundation Report (as needed)
- Action Plan Update (as needed)
- Energy Plan Update (as needed)
- Classified Job Descriptions
- Planning for 2017/18 Adopted Budget (March—Debbie)
- FCS 2016 taxes/Form 990
- 2018-19 School Calendar (March)

21. Information: Reminder of Future Meetings

2018: 3/13, 4/17, **5/22, 6/5

***Special Meeting**

****Budget Meeting**

22. Action: Adjourn

Contracts to be approved:**Hourly:**

Azorin, Josefa	\$50.00	Tutor
Best, Lorie	\$7371.00	Supervised Activities/Aide
Campbell, Amanda	\$3786.24	At-Will Employment Agreement
Clark, Sue	\$240.00	Tutor
Collings, Camille	\$210.00	Tutor
Dixon, Erin	\$5742.00	Office Support
Fowler, Tita	\$600.00	Charter Council Secretary
Gallagher, Danielle	\$45.00	Tutor
Goldbeck, Emma	\$360.00	Tutor
Hurley, Dan	\$100.000	Enrichment Instruction
Miller, Sherry	\$400.00	Tutor
Namanny, Scott	\$480.00	Enrichment Instruction
Namanny, Scott	\$240.00	Enrichment Instruction
Naszady, Joan	\$656.25	Block Class Instructor
Pugel, Amy	\$315.00	Tutor
Robinette, Cassandra	\$5,512.58	At-Will Agreement for Enrichment Classes/Tree Top
Robinette, Cassandra	\$120.00	Tutor
Robinette, Cassandra	\$180.00	Tutor
Simmons, Meshawn	\$11,092.50	Admin Business Assistant

Contracts to be approved:

Hourly:

Clark, Sue	\$420.00	Tutor
Collings, Camille	\$420.00	Tutor
Collings, Camille	\$420.00	Tutor
Gallagher, Danielle	\$270.00	Tutor
Gallagher, Danielle	\$60.00	Tutor
Gallagher, Danielle	\$255.00	Tutor
Gallagher, Danielle	\$180.00	Tutor
Miller, Sherry	\$400.00	Tutor
Namanny, Scott	\$200.00	Enrichment Instruction
Namanny, Scott	\$240.00	Enrichment Instruction
Namanny, Scott	\$250.00	Enrichment Instruction
Namanny, Scott	\$600.00	Enrichment Instruction
Priest, Bridget	\$720.00	Tutor
Robinette, Cassandra	\$210.00	Tutor